

Notice of Availability

Dear Shareholder,

Annual Report & Accounts 2020, and Notice of 2021 AGM

Please accept this letter as notification that the Company's Notice of Annual General Meeting ("AGM") and Annual Report and Accounts for the year ended 31 December 2020 have been published on the Company's website at www.flowtechfluidpower.com in the Reports and Key Documents section. To access this document, you will need to have Adobe Acrobat Reader installed.

The Company's AGM will be held on 3 June 2021 at 10 am at Flowtech Fluidpower plc, Bollin House, Bollin Walk, Wilmslow SK9 1DP.

COVID-19

In view of the COVID-19 pandemic and the measures that the UK Government has put in place restricting public gatherings such as these, as well as for the safety of Directors, Colleagues, Shareholders and Advisers, we hope that Shareholders will understand that this year's AGM will be a closed meeting in the same manner as last year. Two shareholders (being two Directors of the Company) attending physically will ensure compliance with legal requirements for the AGM as set forth in the Company's articles of association. The Board believe that these steps are proportionate and necessary for the best interests of the Company and its Shareholders at the time of publication, however the Board will continue to monitor developments as well as any further UK Government advice and will issue a further statement if any amendments to the arrangements for the AGM are made.

The AGM will be purely functional, and comprise only of the formal votes for each resolution without any business update or Q&A.

Like last year, we are implementing the following precautions to ensure that we hold our AGM in a compliant and safe way:

- Shareholders and their representatives will NOT be permitted to attend the AGM in person;
- Instead, all Shareholders should vote by proxy to ensure that their vote is counted at the AGM either:
 - by appointing a proxy electronically (as explained further below) or
 - by requesting a form of proxy from Link Group and returning it by post;
- Given the restrictions on attendance, Shareholders are advised to appoint the Chair of the meeting as their proxy rather than a named person, who will not be permitted to attend the meeting; and
- as Shareholders will not be attending the AGM in person, we are providing a facility for Shareholders to ask questions of the Board of Directors. The details are set out below.

The UK Government may change current restrictions or implement further measures relating to the holding of general meetings during the affected period. Any changes to the AGM will be communicated to Shareholders before the meeting through our website (www.flowtechfluidpower.com) and, where appropriate, by RNS announcement. We trust that all our Shareholders will understand the need for these precautions in light of Government public health guidelines on COVID-19.

Shareholder questions

As Shareholders will not be permitted to attend the AGM in person, we would still like to give Shareholders the opportunity to ask questions of the Board of Directors. Please email all questions to info@flowtechfluidpowerplc.com by 10 am on 1 June 2021, and state your name and Investor Code (as detailed on your share certificate). We will provide answers directly to the Shareholder who asked the question.

Voting

In light of the COVID-19 pandemic and the need for continued caution, this year we have not included a hard copy form of proxy. If you would like to vote on the resolutions, please vote by proxy as follows:

- we encourage all Shareholders to appoint a proxy electronically using the link www.signalshares.com. You will need to log into your Signal Shares account, or register if you have not previously done so, to register you will need your Investor Code, this is detailed on your share certificate or available from our Registrar, Link Group. This notice of availability does not contain the details of the resolutions to be tabled at the meeting, and these are contained in the Notice of the meeting and should be read before you complete your vote. **To be valid your proxy appointment(s) and instructions should be made no later than 10 am on 1 June 2021;** and
- for anyone still preferring a paper vote, you may request a generic hard copy form of proxy directly via Link Group on Tel: 0371 664 0300. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 09:00 – 17:30, Monday to Friday excluding public holidays in England and Wales. **To be valid, a proxy form must be received by post or (during normal business hours only) by hand at the offices of the Company's Registrar, Link Group at FREEPOST PXS, Link Group, 10th Floor, Central Square, 29 Wellington Street, Leeds, LS1 4DL no later than 10am on 1 June 2021 (or, if the meeting is adjourned, no later than 48 hours before the time of any adjourned meeting).**

If you require assistance while registering your email address, please telephone Link Group on Tel: 0371 664 0300. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 09:00 and 17:30, Monday to Friday, excluding public holidays in England and Wales; email: shareholderenquiries@linkgroup.co.uk.

Given the restrictions on attendance, for your votes to be counted, we advise that shareholders should appoint the '**Chair of the meeting**' as their proxy for all the shares they hold rather than a named person, as they will not be permitted to attend the meeting. By appointing a proxy, either electronically or by post, you will ensure your vote is recorded for this AGM as it has been in previous years.

We would like to take this opportunity to thank you for having consented to receive this report via the Company's website rather than in hard copy form, as this will contribute to cost savings for the Company and will minimise unnecessary paper usage. If you would like to receive general communications from the Company via email, please register your email address at: www.signalshares.com

Yours sincerely



Bryce Brooks

Chief Executive Officer
Flowtech Fluidpower plc

7 May 2021